

Minutes of Regular Township Meeting  
April 9, 2015 at Val Hall

Members present: Stacy Lee, John Kotaska, Bob Wald, Dale Koop, Nancy Tofte  
Guests: Nathan Hasse

The meeting was called to order and the Pledge of Allegiance recited.

Old Business:

Website Update – no new updates.

Town hall building – Nancy made some contacts about the need to remove the siding or shingles from the town hall before a possible demolition.

Minutes:

The minutes from the March 19, 2015 monthly meeting were emailed prior to the monthly meeting. Bob made the motion to accept the minutes as presented and Dale seconded the motion. The motion carried. The minutes from the March 23, 2015 public hearing meeting for the Riverbend Trail road project were emailed prior to the monthly meeting. Bob made the motion to accept the minutes as presented and Dale seconded the motion. The motion carried.

Treasurer's Report:

The Treasurer's report was read. There being the following cash balances:

Checking	\$22,997.23
Savings	\$70,449.78
<u>Investments</u>	<u>\$264,278.18</u>
Total:	\$357,725.19

New Business:

Zoning Permit – no permits.

Stacy informed the Board that she had added the following documents to the records to be destroyed file: PARAPhrase - 1st quarter newsletter 2015, Newsletter from Minnesota Local Technical Assistance Program, and MN Roadway Maintenance Training & Demo Day Brochure.

Stacy presented the Board with a permit from the Red Lake Watershed District. The applicant is the City of Thief River Falls and the proposed work is to be completed in the SW quarter of Section three, government lot three. The description of the work to be done is urban development on Alice Drive to extend the road south to County Road 62. The permit was authorized on March 12, 2015.

**Reorganization –**

Chairman of the Board – Bob made a motion to nominate Nancy Tofte for chairman of the Board. Dale seconded it and it passed.

Vice Chair – Dale made a motion to nominate Bob Wald as the Vice Chairman. Nancy seconded the motion and it passed.

Town Hall Maintenance - Dale made a motion to pass a resolution authorizing a contract with Bob Wald to complete the Town Hall maintenance. Nancy seconded it and it passed. Bob abstained from voting. The resolution document was completed, signed, and filed.

Mileage Rate – Bob made the motion to use the current mileage reimbursement rates set by the IRS. The 2015 rate is .575 per mile. Dale seconded the motion and it carried.

Salaries - Dale made a motion to set the salaries for the township positions as follows: Town hall Maintenance - \$750, Treasurer - \$1200, and Clerk \$2000. The treasurer and clerk salaries increased \$200. Additional extra projects completed by the clerk will be paid at \$15 per hour. Bob seconded the motion and it carried. Meeting payments - Bob made a motion to leave the per meeting payments the same amount as the past year. Dale seconded the motion and it carried. The per meeting payment will remain at \$100. For all day long meetings or trainings the amount will be \$200.

Bank – Nancy made a motion to maintain Northern State Bank as the fiduciary bank for the township. Bob seconded the motion and it carried.

Bank – Nancy made a motion to designate Northern State Bank as the designated depository of the public funds for the Township of Rocksbury with pledge securities as follows: FDIC Insurance guaranty \$250,000, Federal home loan bank \$100,000 and 300,000. Bob seconded the motion and it carried.

Monthly Meetings – Bob made a motion to set the monthly meetings at Val Hall at 7:00 p.m. on the second Thursday of the month. Nancy seconded the motion and it passed.

Riverbend Trail – Nancy vacated the chair since she lives on Riverbend Trail. For purposes of discussion she did not participate. The two bids for the road project are as follows: Knife River Material \$83,266.80 and Minn Dak \$97,520.50. The lowest bid was approximately \$12,000 higher than the proposed project put together by Mike Flaagan. Bob read the letter prepared by Mike Flaagan outlining the reasons the bid was higher. Bob stated he was in favor of the project and because of the show of hands from the public hearing when the majority were in favor, he suggested that the project go ahead. Dale made a motion to accept the bid. Bob seconded the motion and it carried. Dale made a motion that the township would contribute \$25,000 toward the road project. Bob seconded the motion and it carried.

Dale made the motion to authorize the town clerk to enter into a contract with Pennington County or Knife river to complete this project. Bob seconded the motion and it carried.

Pennington County Annual Meeting Information – no comments

The Spring Short Course at the REA in Thief River Falls took place on Tuesday, March 31. – all members of the board stated that this training was very good and quite beneficial.

Bob made a motion to update the clerk computer to comply with the new CTAS system including any expenditures required to meet these new requirements. Dale seconded the motion and it passed. Bob made a motion to purchase flash drives for the purpose of backing up. Dale seconded the motion and it carried.

Jarshaw Contract – Danny Jarshaw sent the Board his contract for the coming mowing season. The contract was the same as last year. Bob made a motion to approve contact for the Jarshaw ditch mowing. Dale seconded it and it carried. Dale will speak with Danny Jarshaw about his willingness to remove the problem rocks in many of the ditches.

The Board of Equalization meeting will be Wednesday, April 14, 8:30 am at Val Hall.

The May monthly meeting will be Thursday, May 14, 7:00 am at Val Hall.

Bills:

The following bills were presented and paid. Bob made a motion to accept and pay the following bills. Dale seconded the motion and it passed:

PERA	April Meeting	\$243.34
Quick Print	Copies	\$6.92
Fleet Supply	Town Hall supplies	\$39.51
City of TRF	1 <sup>st</sup> half 2015 rural fire	\$12,625.00
Ihle & Sparby	Legal fees	\$1,172.60
Stacy Lee	Printer Ink	\$385.84
Rude Construction	March snow plowing	\$1,865.73
Pennington County Auditor	Property Tax 2015	\$1,874.99
Red Lake Electric	March	\$34.78
Wage Claims		\$2,328.08

Adjourn:

Dale made the motion to adjourn the. Bob seconded the motion and it carried.

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Stacy Lee, Clerk

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Board Member